**Meeting Minutes for: Friday, February 11, 2022 from 4pm to 5:15pm**

**Zoom meeting**
 <https://zoom.us/j/97419301643>

Dial in: 16699006833, (97419301643#) US (San Jose) or 14086380968, (97419301643#) US (San Jose)

To receive documents provided to those in attendance at the board meeting, please email julie.konno@crcd.org with your request no later than 3pm the day before the meeting. Items provided to directors prior to the meeting will be emailed with the agenda to all recipients requesting to be on the distribution list.

#### 4:00 Call to Order

#### Approval of the Agenda Nancy McPherson made the motion to accept the agenda, David Konno 2nd, motion carried

#### Introductions Jeannie Habben, Pete Stapp, Nancy McPherson, Jay Seslowe, David Konno, Jon Cottington, Melissa Cottington, Lexi Krupa, Ryan, Erin Capuchino, Priscilla Baker, Mary Scholler, Julie Konno

####  Public Comment

#### 4:05 **Consent Agenda** Nancy made motion to accept Consent Agenda, Melissa 2nd, motion carried

Approval of the Minutes of 12-11-21 & 1-14-22

Financial report 12-11-21 & 1-14-22

*4:10* **Reports** – Please limit to 10 minutes per organization

* Firewise and Pollinator updates– Jon and AmeriCorps crew Jon introduced NCCC Red Team 2 members Lexi Krupa and Ryan Telkamp representing the AmeriCorps crew working with us for the Madera Firewise Communities program. Lexi gave a little background about the work they are doing with United Way of Fresno and Madera and Ryan talked about what they have been working on with CRCD. Jon reports they have been working very hard and appreciates them for working with 6 different residences so far. Jon has been in touch with all communities regarding the crew’s availability. He has been hampered by no burn days but is able to work on brushing and prepping burn piles. Mudge Ranch has been certified and The Knolls and Nelder Heights are in progress. David asked what rate to value the AmeriCorps hours for grant match purposes and Julie responded currently at $28.54 an hour. Jon also worked on a Pollinator Habitat block grant proposal with CARCD. This is offered through the Wildlife Conservation Board. There are approximately 30 RCD’s involved and $17million dollars available for Monarch and Pollinator habitats. Jon listed projects at

Ahwahnee Hills Regional Park, the North Fork Mill Trail, the North Fork Rec Center, North Fork School and the Kern Family Farm. He is also having the NCCC crew work in the School Garden at maintaining the previous Pollinator plantings. The Monarch count has reported that last year’s population was 1300 and this year it has increased to 250,000!

NRCS – including **EQIP** and Civil Rights discussions – Priscilla Baker

7 contracts have been awarded from our district in the last batching period from the Crisis to Opportunity fund. She directed a gentleman to our office for assistance (R. Gillette). She will send others that might fit our programs. March 9 has additional funding information coming out and April 1 is the next deadline for EQIP applications with funding info on June 15 and through the summer.

Madera Dept of Water Resources– Jeannie Madera has submitted a project for Oakhurst River Parkway cleanup for $1.6 million. The ribbon cutting ceremony for the cross-town connector in Oakhurst will be on Feb 18. This should eventually connect to the River Parkway. IRWM applications for $500k for a 2-mile water line for MD22A along Hwy 41. The County is spending funds for the Conex trailer delivery and stocking for flood management.

Madera County – Bobby Macauley absent

Yosemite Sequoia RC & D – David David introduced YSRCDC’s new Outreach Coordinator, Erin Capuchino. Yhe YSRCDC chipper was stolen at the end of January, but it has been returned with some damage. Once the Sheriff’s office as released it, he will let us know.

Executive Director report – Julie see attached; Julie also reports that in discussions with Madera County Council, Regina Garza, there was concern about the optics of nepotism between staff and Board members. There is nothing in our bylaws or the Public Resource Code that prevents couples from working together in this situation, but we do need to be aware of keeping financial transactions and employee performance transparent and free of suspicion. Ms Garza also discussed our empty board seat. She understands that we have had a difficult time finding a replacement but urged us to continue outreach for this mandated seat. Priscilla offered to ask Taylor and Dennis to keep an eye out as they work with property owners in Eastern Madera County for prospective Board members. Jon reminded us that Pete Stapp might be interested. Julie will discuss this with him next week.

#### 4:45 **Old Business**

* Audit for 2016-2021 Letter of Engagement the Letter of engagement was sent by Ms. Ringeisen to the Board. The Audit will not exceed $4500 and she states she will be able to start it right away. Nancy made the motion for Julie to sign and return the letter to Lori Ringeisen to engage her services for the 2016-2021 Audit. Melissa 2nd. Motion passed
* Succession Planning – Additional Staff: Board Recruitment Julie will focus on Board recruitment.
* CSDA membership – mandatory Sexual Harassment & Ethics training (due September 10, 2021) Julie reminded the Board to complete the trainings and she will pull the certificates from the CSDA web site for CRCD’s files
* Form 700 – Conflict of Interest Julie reminded the Board to send her the completed Form 700 for CRCD’s files.
* AB 361 – continue with distance meetings? Melissa made the motion to continue virtual meetings, David 2nd. Motion carried.

#### 5:00 **New Business**

* Board Elections – Chairperson/President Jay was nominated as President, Nancy was nominated as Vice President and Melissa was nominated as Secretary. David will continue as Treasurer. All votes were unanimous in favor of the nominees.

*5:05* **Workshops / Events / Presentations**

IRWM meeting: February 21,2022 1:30pm Zoom

**ADJOURN 5:05pm**

**Next Meeting March 11, 2022, 4:00pm via Zoom**