



**Meeting Agenda for: Thursday, December 8, 2022, from 4pm to 5:15pm**

**Zoom meeting**

<https://zoom.us/j/97419301643>

Dial in: 16699006833, (97419301643#) US (San Jose) or 14086380968, (97419301643#) US (San Jose)

To receive documents provided to those in attendance at the board meeting, please email [julie.konno@crkd.org](mailto:julie.konno@crkd.org) with your request no later than 3pm the day before the meeting. Items provided to directors prior to the meeting will be emailed with the agenda to all recipients requesting to be on the distribution list.

4:00 Call to Order **4:06**

Approval of the Agenda: Melissa makes a motion to approve the agenda. David seconds the agenda. Motion carried.

*Introductions*

*Mickie James from North Fork Rancheria, New Emergency Manager*

*Priscilla Baker NRCS*

Public Comment **Please limit comments to 2 minutes**

Tom Wheeler is retiring on December 20th. Board of Supervisors meeting at 10 am. Inviting to celebrate his retirement.

4:05

**Consent Agenda**

- Approval of the Minutes of 11-10-2022 **Melissa makes a motion to approve the financial report and Jay seconds it.**
- 
- Financial report **Melissa makes a motion to approve the financial report and Jay seconds it.**

4:10

**Reports – Please limit to 5 minutes per organization**

- NRCS – Priscilla Baker- **Inflation Reduction Act -Forestry funds will be going through CRCD and EQUIP. Culvert challenges including incorrect sizing can cause blockage; NRCS can work with people to prevent erosion through Forestry contracts and range land. This would be an EQUIP program.**
- Madera Dept of Water Resources – Jeannie Habben- **Oakhurst River Park Way did not go through. Looking to hire someone in FLOOD. The Emergency Action Plan is approved and will be printed at the beginning of next year. The grant ends on March 30th 2023. The CONEX building is partially filled with emergency supplies. Creating Land Purposing Program and Working on Recharge Ponds. Working on Well programs. Joey Wolder or OES can be notified for floods in the Fork Fire. North Fork CONEX is filled with stakes, and sand bags. This is flood equipment. The CONEX in Oakhurst is filled with tools. The CRCD has tools and pole saws to support as well at The Mill Site storage.**
- Madera County – Bobby Macauley- **not present**
- North Fork Rancheria - Mary Stalter-**not present**
- CALFIRE – Mike Keyser-**not present**



- Eastern Madera County Fire Safe Council – Ashley Nebeker-**Final application for COCO grant for planning projects. Madera County Evacuation Route Plan will be on December 14th.**
- Yosemite Sequoia RC & D – Erin Capuchino-**not present**
- Firewise and Pollinator programs – Jon-**See attached report**
- Executive Director report - Julie-**See attached report**

4:55

### **Old Business**

- Succession Planning and Personnel; Office Manager vs Admin Assistant  
-**Changed the job title as an Office Manager**  
-**Lyndell will be in three meetings next month and we would like her to send a letter to become an Associate Director. We still have a 5th board seat open.**
- Audit update-**Gathering documents. No treasurer's report for 2016-2017 The minutes were found, but no treasurer's report.**
- AB 361- resolution based on Emergency Declaration allowed everyone to meet virtually due to expire in February 2023. vs **AB 2449- Hybrid of Brown Act and AB 361- we can go to the old brown act where we meet in person or we can meet with at least 3 board members to make a quorum and the others will be virtual as needed. CDC, we can meet. Asked Jon and Kelly to look at conference equipment. This will begin at our March meeting. We are on the schedule for the conference room and are able to use it monthly. We are asking to purchase a camera and other items.**
- – **continue with distance meetings until our March 2023 meeting. January 3rd 6pm Planning Commission meeting where what is needed for a conference compliance and costs for equipment.**
- CALFIRE advance- **\$283, 691.52 for salary wages, contractual travel, equipment and more supplies.**

5:10

### **New Business**

- Correspondence and Bills – **CSDA membership California Special District Association where we do Sexual Harrassment Training \$215. Turn to this association for policy. Nancy makes a motion to approve and David seconds it. Motion carried.**

### 5:15 **Workshops / Events / Presentations**

IRWM meeting: December 28, 2022 @ 1:30pm Zoom



**COARSEGOLD** PO BOX 1306  
North Fork, CA 93643  
**RESOURCE CONSERVATION DISTRICT** 559-760-3659

**Adjourn: 5:12**

**Next Meeting January 12, 4:00pm via Zoom**

## **Sub-contractor Progress Report: Title III Firewise Coordination Program**

**Sub-contractor/partner:** Coarsegold

Resource Conservation District

**Reporting Period:** November 2022

**Report Preparer & Title:** Julie Konno,  
Executive Director

**Email address:** [julie.konno@crcd.org](mailto:julie.konno@crcd.org)

**Phone Number:** 559 760 3659

**Date:** 12-7-2022

*Progress reports are an explanation of what occurred during a one-month period. If no fiscal activity occurred, that is acceptable, but explain what did occur during the reporting period (challenges encountered, plans made or changed, etc). Please include details about upcoming projects, workshops, or purchases that you will be making to accomplish the tasks/deliverables outlined in your scope of work.*

**Summary of activities that occurred during the reporting period** (e.g., communities established, communities outreached, workshop coordination, products created/developed):

- Started Process of creating new community at the Oak Creek Firewise Community Meeting.
- Attended YLP FireWise Committee Meeting
- Shared Firewise information with the Bass Lake HOA at yearly Informational Fair
- Miami Highlands Community Chipping Event.
- Creation of FW Individual Risk Online Survey and accompanying database
- Continue outreach to Resident Leaders in certified communities to begin planning neighborhood meetings with CRCDD, as well as begin recertification process.
- Three prospective communities submitted Firewise applications: Sierra Highlands, Ahwahnee Estates, Leisure Acres
- Advance of County Funds have become available
- Continued outreach to in-progress communities (Still Meadow Estates, Oak Creek, Indian Lakes, Pine Ridge Way,) in varying stages of completion and interest.
- Scheduled meeting in prospective communities: YLP, North Fork Rancheria
- Continued to distribute educational materials to existing and prospective communities.
- Social Media outreach on defensible space and home hardening to engage new communities.
- Maintained technical assistance and communication with all established Firewise® communities.

**Relation of activities to overall goals, deliverables, and timeline. Please quantify progress where possible** (e.g., XX community members engaged on MM/DD/YYYY for kick off meeting, XX new communities established, XX action plans developed):

- Presenting for larger groups such as the Bass Lake HOA helps outreach for multiple neighborhoods, as well as answering questions for homeowners in existing and prospective communities. This outreach is necessary to continue to expand the program.
- The Community Chipping event in Miami Highlands was a success, assisting 12 homes in improving their defensible space .
- The YLP Firewise Committee meeting was important to create a gameplan to assist the community with the large task of creating a firewise community.
- Attending the Firewise® Presentations in Oak Creek allows CRCDD to share knowledge on the program with the prospective group. This group is in the beginning stages of the process and these meetings help answer any questions that may hold them back from gaining certification.
- Our new Fire Prevention Tech, Kelly Green, has continued on-boarding into the position but has streamlined the application process with the new online survey. This survey makes the risk assessment portion of the application much easier for homeowners and Resident Leaders.
- Timely assistance to prospective communities has allowed for consistent progress in certifying new communities. Three new communities applied this month.
- The advance of funds from the county will allow CRCDD to skip the reimbursement process with each community.

The mission of the Coarsegold Resource Conservation District is to promote, protect, and improve the diverse natural resources of Eastern Madera County



- Outreach to all Resident Leaders re: Scheduling contracted workdays, community meetings, Recertification deadline, Tool Cache reminder; continued assistance to individual communities as needed, including portal uploads for recertification efforts and new applications.
- Social Media outreach has increased the visibility in the community, leading to additional inquiries on the program.

**Challenges encountered during the reporting period and possible challenges in the future** (e.g., meeting cancelled, unresponsive homeowner's, personnel change):

- CRCRD continues to face the challenge of waiting for the in-progress communities to essentially make progress. Coarsegold RCD must wait for the committees to complete the application process in their own time.
- Lack of response for scheduling community meetings from approved Firewise® communities. Community members are not reaching out to schedule meetings.

**How challenges impact overall accomplishments and plans to remedy the situation** (e.g., personnel change required additional time to onboard for program but they began outreaching communities this month; unexpected weather required cancelling a risk assessment but it has been rescheduled for next month, etc):

- CRCRD continued outreach to individual resident leaders through email, site visits, and community meetings has kept energy high in recertification, as well as progress on community action plans. Some communities remain silent so continued correspondence will be necessary.
- CRCRD continued outreach to prospective and in-progress communities.
- CRCRD and YSRCDC have been approved for a "direct billing" process with the county to alleviate the reimbursement process, but have not yet gained access to the to the required documentation.
- CRCRD is continuing with requiring community meetings to retain full transparency for the agencies as well as community members.

**Next steps** (please provide a brief summary or list of activities planned for the next month):

- Continue program development on the CAL FIRE grant.
- Expand use of new Firewise surveys to streamline process in larger communities
- Continue scheduling the existing Firewise® Communities for contracted work.
- Schedule Community meetings for every certified community to plan for future funds/projects.
- Continue to attend meetings and webinars for additional grant funding opportunities.
- Review Action Plans for each community to see where implementation funding can be used to the best advantage.
- Continue to be flexible and available to any community in need of assistance towards becoming Firewise®.
- Continue community outreach to find new prospective Firewise® communities.



- **EXECUTIVE DIRECTOR'S REPORT**

- **December 8, 2022**

- 
- **CALFIRE GRANT:** The advance request was sent to the So CA Region and processing began on Nov 28. I am not sure how long this process will take but we continue with the planning work such as individual property owner applications and right of entry, Firewise community project applications, prepping for bids from contractors and the early stage of scouting equipment.
- 
- **MADERA FIREWISE© COMMUNITIES:** YSRCDC has received an advance of for the implementation/contractual funds of approximately \$90,000. This will enable us to pay contractors directly for mitigation work in the communities. YSRCDC will pay the contractors directly. This will take the off the communities and CRCD to pay contractors on a timely basis.
- 
- **CA FIRESAFE COUNCIL FIRE PREVENTION COODINATOR:** I have sent the signed contract between CRCD and Madera County to Tristan Shamp. He is taking it to the BOS as soon as he can get it on the agenda. We can continue work while we are waiting for the final signature.
- 
- **NACD:** Jon and Kelly continue to present the NRCS programs to property owners as they meet with Firewise Communities. We also have links for the programs on our web page.
- 
- **This is my last meeting as Executive Director, and I want to thank all of you for allowing me to learn and grow in this wonderful organization. I feel like we have done some meaningful work in our communities including illegal dump and pot grow sites, creating a Firewood program for those in need, Fuel breaks, Tree Mortality and hazardous tree removal, Firewise Communities, NRCS programs through EQIP and RCPP with a new RCPP 5-year, \$10mil contract ready for approval, Pollinator habitats, Tree giveaways,**



**post-fire recovery and greater networking and involvement within our County and State organizations. While there were some very stressful times trying to accomplish our work, it has also been the most gratifying and heartfelt work of my life. I have made wonderful, lasting friendships and I will continue my involvement in the coming year.**

- 
- Julie Konno, Executive Director